## **DIVISION A: JURY DUTY EXCUSE INSTRUCTIONS**

If you would like to request to be excused or postponed from jury duty, please send a copy of:

- Your subpoena
- Any supporting documentation for the reason that you'd like to be excused

## Examples:

- Medical excuse
- Travel arrangements
- Written explanation
- Copy of Driver's License (for DOB/age exemption)
- Copy of Driver's License or Utility Bill (for residence change verification)
- Your contact information

To our fax number or email address

Fax Number: 225-644-7796

Email address: DivisionA@23rdjdc.org